

**MEETING MINUTES**

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**Attendees**

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**Voting Members**

Keith Giles, District 1  
Bruce Brown, District 3  
Kendall McKenzie, District 4  
Robert Boone, District 5  
Scott Breland, District 6  
Frankie Crosby, District 8  
Lesley McKinley, District 9-Vice President  
Dr. John Wyble, District 2-President

**Absent**

David Pettit, District 7

**Non-Voting Members**

Frances Varnado, Superintendent  
G. Wayne Kuhn, Attorney

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**1. Call to Order**

John Wyble

**2. Invocation**

Lesley McKinley

**3. Pledge of Allegiance**

Robert Boone

**4. Approval of minutes for the August 7, 2023 Special Board Meeting**

Motion to approve the minutes for the August 7, 2023 Special Board Meeting.

Motion made by: Lesley McKinley

Motion seconded by: Robert Boone

Voting:

Unanimously Approved

**5. Approval of minutes for the August 10, 2023 Regular Board Meeting**

Motion to approve the minutes of the August 10, 2023 Regular Board Meeting.

Motion made by: Kendall McKenzie

Motion seconded by: Scott Breland

Voting:

Unanimously Approved

**6. Introduction of new 4-H Leader**

Introduction of new 4-H Leader, Amy Varnado.

**7. Presentation of grades 3-8 LEAP test results**

Katie Miller

**8. Presentation of July 2023 financial statements**

Ms. Knight presented the July 2023 financial statements for the following funds:

General Fund

School Lunch Fund

Tax District #4 Bond Sinking Fund

**9. Discuss and take appropriate action regarding the Board's liability insurance**

Motion to approve the Board's liability insurance with Bill McGehee Insurance, Inc. in the amount of \$301,239.29 for the period of October 1, 2023 to October 1, 2024.

Motion made by: Robert Boone

Motion seconded by: Frankie Crosby

Voting:

Unanimously Approved

**10. Consider a motion to adopt a resolution authorizing the Superintendent to sign the required Louisiana Uninsured/Underinsured Motorist Form reflecting a selection of or rejection of Uninsured/Underinsured Motorist Coverage**

Louisiana Public Schools Risk Management Agency  
Uninsured/Underinsured Motorists Bodily Injury Resolution

The following resolution should be placed in the minutes of Washington Parish School Board held on September 7, 2023.

Agenda Item #10. Resolution authorizing the superintendent to sign the required Louisiana Uninsured/Underinsured Motorist form reflecting the selection of or rejection of Uninsured/Underinsured Motorists Bodily Injury Coverage.

Frankie Crosby moved, and seconded by Lesley McKinley to authorize the superintendent to sign the required Louisiana Uninsured/Underinsured Motorists form acceptance of or rejection of Uninsured/Underinsured Motorists Coverage. This selection is applicable to Commercial Automobile Insurance Coverage for the period of October 1, 2023 to October 1, 2024 as presented.

Motion to adopt a resolution authorizing the Superintendent to sign the required Louisiana Uninsured/Underinsured Motorist Form reflecting a selection of or rejection of Uninsured/Underinsured Motorist Coverage.

Motion made by: Frankie Crosby

Motion seconded by: Lesley McKinley

Voting:

Unanimously Approved

**11. Consider a motion to adopt the Louisiana Compliance Questionnaire**

Motion to adopt the Louisiana Compliance Questionnaire as presented.

Motion made by: Lesley McKinley

Motion seconded by: Frankie Crosby

Voting:

Unanimously Approved

**12. Consideration of proposals to address employee compensation**

Motion to approve a stipend of \$2,500.00 for certificated positions and \$1,500.00 for support personnel, with the exception of the Superintendent and the Assistant Superintendent, to be paid in December 2023.

Motion made by: Robert Boone

Motion seconded by: Kendall McKenzie

Voting:

Keith Giles - No

Bruce Brown - Yes

Kendall McKenzie - Yes

Robert Boone - Yes

Scott Breland - Yes

Frankie Crosby - Yes

Lesley McKinley - Yes

Dr. John Wyble - Yes

Motion to approve a 5% salary increase for all staff with the exception of the Superintendent and the Assistant Superintendent, subject to the recommendations of the Compensation Committee, effective July 1, 2024.

Motion made by: Kendall McKenzie

Motion seconded by: Frankie Crosby

Voting:

Keith Giles - Yes

Bruce Brown - Yes

Kendall McKenzie - Yes

Robert Boone - Yes

Scott Breland - Yes

Frankie Crosby - Yes

Lesley McKinley - Yes

Dr. John Wyble - Yes

**13. Discuss and take appropriate action regarding bids received for Asbestos Abatement Services Franklinton Jr. High School**



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Andrea B. Manceaux, P.E.  
 Lee Ritter, C.I.E., WRT, FSRT, ASD

**Ritter Consulting Engineers Ltd.**

**Date: Friday, August 18, 2023**

**Project Name: Franklinton Junior High School Asbestos Abatement Services**

**RCE Project No.: 235151**

**Quote Tabulation Sheet**

Contractor's Name	Roof Abatement	Option "A" Lead Cleanup	Option "B" Lead Removal	Lift Price
JJE Contracting LLC	\$11,000.00	\$213.16	\$213.16	\$4,000.00
Insulation Technologies Inc	\$33,330.00	\$180.00	\$100.00	\$5,200.00
Zimmer- Eschette Service II, LLC	\$39,000.00	\$375.00	\$375.00	\$4,200.00
LLJ Environmental Construction, LLC	\$31,950.00	\$66,215.00	\$37,350.00	\$3,715.00

Motion to approve the bid from JJE Contracting LLC in the amount of \$11,000.00 for Asbestos Abatement Services Franklinton Jr. High School.

Motion made by: Robert Boone

Motion seconded by: Kendall McKenzie

Voting:

Unanimously Approved

**14. Consider a motion to adopt revised Washington Parish School Board Policy File: BCAD-Teleconference/Remote Participation in School Board Meetings; Policy File: BCBI-Public Participation in School Board Meetings**

Motion to adopt revised Washington Parish School Board Policy File: BCAD-  
Teleconference/Remote Participation in School Board Meetings; Policy File: BCBI-Public  
Participation in School Board Meetings.

Motion made by: Bruce Brown

Motion seconded by: Kendall McKenzie

Voting:

Unanimously Approved

**15. Personnel Report**

**16. Superintendent's Report**

**17. Personal Privileges**

**18. Consider a motion to enter into Executive Session under LA. R.S. 42:17 (2) concerning pending litigation in the matter of Sonya Colvin Hebert OBO Minor Son, ET AL v Washington Parish School Board, ET AL, Case No 117499, Division D, 22nd Judicial District Court, Parish of Washington, State of Louisiana**

Motion to enter into Executive Session under LA. R.S. 42:17 (2) concerning pending litigation in the matter of Sonya Colvin Hebert OBO Minor Son, ET AL v Washington Parish School Board, ET AL, Case No 117499, Division D, 22nd Judicial District Court, Parish of Washington, State of Louisiana.

Motion made by: Kendall McKenzie

Motion seconded by: Frankie Crosby

Voting:

Unanimously Approved

Consider a motion to return to Regular Session.

Motion made by: Lesley McKinley

Motion seconded by: Kendall McKenzie

Voting:

Unanimously Approved

**19. Adjourn**

Motion made by: Scott Breland

Motion seconded by: Robert Boone

Voting:

Unanimously Approved

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Board Chair

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Secretary

