

MEETING MINUTES



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Attendees

Voting Members

- Keith Giles, District 1
- Kendall McKenzie, District 4-Vice President
- Scott Breland, District 6
- David Pettit, District 7
- Frankie Crosby, District 8
- Lesley McKinley, District 9-President
- Marsha Newman, District 2

Absent

- Robert Boone, District 5
- Bruce Brown, District 3

Non-Voting Members

1. Call to Order

Lesley McKinley

2. Invocation

Scott Breland

3. Pledge of Allegiance

Frankie Crosby

4. Administer Oath of Office to Board Member District 2, Marsha Newman

Mr. Wayne Kuhn administered the Oath of Office to Marsha Newman, Washington Parish School Board Member, District 2.

5. Consider a motion to appoint an Interim Superintendent

Upon recommendation of the Personnel Committee, a motion was made to appoint Jennifer Thomas as Interim Superintendent.

Motion made by: Kendall McKenzie

Motion seconded by: David Pettit

Voting:

Unanimously Approved

6. Approval of minutes for the January 11, 2024 Regular Board Meeting

Motion to approve the minutes for the January 11, 2024 Regular Board Meeting.

Motion made by: Frankie Crosby

Motion seconded by: Scott Breland

Voting:

Unanimously Approved

7. Presentation on the Jones Creek Rosenwald School by Brian Davis, Executive Director of the Louisiana Trust for Historic Preservation

8. Presentation of December 2023 financial statements

Ms. Knight presented the December 2023 financial statements for the following funds:

General Fund

School Lunch Fund

Tax District #4 Bond Sinking Fund

9. Consider a motion to authorize to advertise for the Superintendent position

Motion to authorize an advertisement for the Superintendent's position.

Motion made by: Frankie Crosby

Motion seconded by: Kendall McKenzie

Voting:

Unanimously Approved

10. Discuss and take appropriate action regarding the preventive maintenance contract renewal of Metro Building Services

Motion to approve the contract renewal of Metro Building Services.

Motion made by: Scott Breland

Motion seconded by: Frankie Crosby

Voting:

Unanimously Approved

School	2024	2025
Enon Elementary	\$ 4,065.21	\$ 4,187.17
Franklinton Elementary	\$ 11,889.31	\$ 12,245.99
Franklinton High School	\$ 19,584.37	\$ 20,171.90
Mt Hermon School	\$ 3,428.58	\$ 3,531.44
Pine High School	\$ 23,808.77	\$ 24,523.03
Thomas Jr High School	\$ 5,807.76	\$ 5,981.99
Varnado High School	\$ 9,938.26	\$ 10,236.41
Wesley Ray Elementary	\$ 4,367.98	\$ 4,499.02
Total	\$ 82,890.24	\$ 85,376.95

	2024		2025	
	Hourly	Overtime	Hourly	Overtime
Mechanic	90	135	100	150
Helper	75	112.5	75	112.5

11. Consider a motion to adopt the 2024/2025 school calendar

Motion made by: Marsha Newman

Motion seconded by: Keith Giles

Voting:

Unanimously Approved

July 2024							August 2024							September 2024/						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28	29	30	31	29	30					
												18								20

October 2024							November 2024							December 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				
					18							15							14	

January 2025							February 2025							March 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4							1							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29
					17							20		30	31					16

April 2025							May 2025							June 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
27	28	29	30		16		25	26	27	28	29	30	31	29	30					
												16								

Aug 1-5	Professional Development	Jan 1-3	New Year's Holiday	May 23	Staff Work Day
Aug 6	Work Day	Jan 6	Professional Development	June 19	Juneteenth
Aug 7	First Day for Students	Jan 7	Work Day		
Sept 2	Labor Day	Jan 8	Students Return		
Sept 3	Virtual Day	Jan 20	Dr. Martin Luther King Day		
Oct 14-18	WP Free Fair	Feb 17	Virtual Day		
Nov 5	Election Day	Mar 3-7	Mardi Gras Holiday		
Nov 25-29	Thanksgiving Holiday	April 18-25	Easter Holiday		
Dec 20-31	Christmas Holiday	May 22	Last Day for Students		

12. Consider a motion to adopt revised Washington Parish School Board Policy File: DFK-Gifts and Donations; Policy File: CN-Administrative Records

Motion to adopt revised Washington Parish School Board Policy File: DFK-Gifts and Donations; Policy File: CN-Administrative Records.

Motion made by: Frankie Crosby

Motion seconded by: Scott Breland

Voting:

Unanimously Approved

13. Consider a motion to adopt revised Washington Parish School Board Policy File: GBG -Probation; Policy File: IHAD- Parent Conferences

Motion to adopt revised Washington Parish School Board Policy File: GBG-Probation; Policy File IHAD-Parent Conferences.

Motion made by: Kendall McKenzie

Motion seconded by: Keith Giles

Voting:

Unanimously Approved

14. Consider a motion to adopt revised Washington Parish School Board Policy File: EBBH-Use of Automated External Defibrillator (AED) and Cardiac Emergency Plan; Policy File: JGB-School Wellness; Policy File: JGC- Student Health Services

Motion to adopt revised Washington Parish School Board Policy File: EBBH-Use of Automated External Defibrillator (AED) and Cardiac Emergency Plan; Policy File: JGB-School Wellness; Policy File: JGC-Student Health Services.

Motion made by: Frankie Crosby

Motion seconded by: Scott Breland

Voting:

Unanimously Approved

15. Add to the Agenda

Consider a motion to add to the Agenda an appointment of Bill McGehee Insurance as the Agent of Record for Washington Parish School Board Property Insurance.

Motion made by: Kendall McKenzie

Motion seconded by: Frankie Crosby

Voting:

Keith Giles - Yes

Kendall McKenzie - Yes

Scott Breland - Yes

David Pettit - Yes

Frankie Crosby - Yes

Lesley McKinley - Yes

Marsha Newman - Yes

Motion to appoint Bill McGehee Insurance as Agent of Record for Washington Parish School Board Property Insurance.

Motion made by: Scott Breland

Motion seconded by: Frankie Crosby

Voting:

Unanimously Approved

16. Personnel Report

17. Acting Superintendent's Report

18. Personal Privileges

19. Adjourn

Motion made by: Frankie Crosby

Motion seconded by: Kendall McKenzie

Voting: Unanimously Approved

